

# Ballyboden St Enda's GAA Club Injury Claim Procedure

In the event of a player suffering and injury it is **essential** that the injury is reported within **60 days** of the date of the injury.

The club executive can no longer deal with injuries that are submitted late.

The GAA Injury form is available to download from the club website (blue in colour and five pages in length)

After the injury occurs it is vital that the form is filled out (you will only have details to complete the first two pages) and the form left in behind the bar for my attention .Please text me to let me know it is there and I will forward to Willis (Insurance Company).

Willis will then issue a Claim Number with a letter outlining what information is missing from the claim. However once I have a claim number the other information can follow in time, i.e. medical receipts and stamp from medical centre attended etc.

You can only claim for costs that are not covered by your own Health Insurance Company. A **Statement of Account** will need to be produced from your insurance company to confirm that the costs were /are recoverable.

Injuries occurring in a Training session will need to produce a letter from Club Secretary confirming this. (I will contact the appropriate personnel in the club in relation to this)

All these forms (and in some cases a referee's report is asked for, which I will request from the county board) are forwarded on to Willis to complete the procedure.

Once payment has been approved, a letter will be sent to the club confirming the amount to be paid. This amount will be less the €100 excess, which the club will pay.

Thank you for taking the time to read this document.

Declan O'Rourke.

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